The Trent-Rylands Federation

Trent Vale Infant and Nursery School *and* Beeston Rylands Junior School

POLICY FOR CHARGES AND REMISSIONS

INTRODUCTION

- **THIS DOCUMENT IS** a statement of the aims, principles and strategies for charging and remissions at Trent Vale Infant and Nursery School and Beeston Rylands Junior School
- **IT WAS DEVELOPED** through a process of consultation with staff and governors
- **IT HAS BEEN** continuously reviewed, updated and approved by the Governing Bodies, Headteachers and Office Managers
- This policy will be **REVIEWED ANNUALLY**

Date of review	Autumn 2025	Autumn 2026	Autumn 2027
Signed			

GENERAL PRINCIPLES

The Governing Bodies of Trent Vale Infant and Nursery School and Beeston Rylands Junior School are committed to the general principle of free education. In determining the charges and remissions policy which is set out in this document the Governors have been mindful of the advice 'Charging for school activities; Advice for governing bodies, school leaders, school staff and local authorities' produced by the DfE in May 2018. This document supplements this policy.

The Governing Body recognises the valuable contribution that a wide range of activities, including school visits, workshops, residential experiences and clubs, can make towards all aspects of pupil's education. The governing body would accordingly wish to promote and provide as far as possible such activities as part of a broad and balanced curriculum for the benefits of the pupils of Trent Vale Nursery and Infant School and Beeston Rylands Junior School. We believe that all our pupils should have an equal opportunity to benefit from school activities and visits (curricular and extra-curricular) independent of their parents'/carers' financial means. This policy describes how we will do our best to ensure a good range of visits and activities is offered and, at the same time, try to minimise the financial barriers which may prevent some pupils taking full advantage of the opportunities.

CHARGES

No charges will be made for:-

- An admission application to any state funded school;
- Education provided during school hours (including the supply of any materials, books, instruments or other equipment);
- Education provided outside school hours if it is part of the national curriculum, or part of religious education;
- Instrumental or vocal tuition, for pupils learning individually or in groups, unless the tuition is provided at the request of the pupil's parent;
- Transport that is required to take the pupil to school or to other premises where the local authority/governing body have arranged for the pupil to be provided with education)

Activities for which charges may be made:-

- any materials, books, instruments, or equipment, where the child's parent wishes him/her to own them;
- optional extras
    - education provided outside of school time that is not:
        - part of the national curriculum;
        - part of religious education.

      An activity is deemed to have taken place outside of school hours if 50% of the time spent on the activity, including travelling time, occurs outside of school hours. School hours do not include the break in the middle of the day.
    - transport (other than transport that is required to take the pupil to school or to other premises where the local authority/governing body have arranged for the pupil to be provided with education);
    - board and lodging for a pupil on a residential visit;
    - extended day services offered to pupils (for example breakfast club, after-school clubs, tea and supervised homework sessions).
- Music and vocal tuition either individually or to groups of any size, provided that the tuition is provided at the request of the pupil's parent.
- Certain early years provision
- Community facilities

Any charge made in respect of individual pupils will not exceed the actual cost of providing the optional extra activity, divided equally by the number of pupils participating. It will not include an element of subsidy for any other pupils wishing to participate in the activity whose parents are unwilling or unable to pay the full charge.

VOLUNTARY CONTRIBUTIONS

Nothing in legislation prevents the governing body from inviting parents to make voluntary contributions for the benefit of the school or in support of any school activity, whether during or outside school hours. Any contributions sought will be entirely voluntary and pupils will not be treated differently according to whether or not their parents make a contribution in response to any invitation. However, if an activity cannot take place without voluntary contributions this will be made clear to parents at the outset. In addition it will be made clear to parents that there is no obligation to make any contribution.

REMISSIONS (Families qualifying for remission or help with charges)

In order to remove financial barriers from disadvantaged pupils, the governing body has agreed that some activities and visits where charges can legally be made will be offered at a reduced charge to pupils in receipt of pupil premium funding. This includes the board and lodgings charge for residential visits.

Any other remission arrangements for a particular activity or pupil will be entirely at the discretion of the School Governing Body. Any subsidy provided by the Governing Body will be met from the funds at its disposal.

BREAKAGES AND DAMAGES TO SCHOOL PROPERTY

The School Governing Body reserves the right to seek reparation from parents where their children cause breakages or damage to school property.