

Name of organisation Trent-Rylands Federation
Trent Vale Infants and Nursery School *and* Beeston Rylands Junior School

Meeting title: Pupils Outcome Committee

Date and time: Thursday 10th November 2022

Location: Virtual – Zoom

Membership

'A' denotes absence

	Mr A McPherson (chair)
	Mr J Harper
	Mr C Jones
A	Mrs L Shepherd
A	Mrs K Naylor
	Mrs D Bagley
	Mrs L Griffiths (joined meeting at 5.48pm)
	Mrs C Turner (BRJS Headteacher)
	Mrs J Barratt (TV Headteacher)
	Mrs S Osborne (Co-Headteacher)
A	Mr J Wynn

In attendance Minute Clerk: Mrs S Kaye

- | PO/01/22 | <u>Apologies for absence</u> | Action |
|-----------------|---|---------------|
| | Apologies for absence were received from Mrs L Shepherd and Mrs K Naylor – these were accepted. Apologies were not received from Mr J Wynn. | |
| PO/02/22 | <u>Declaration of interest</u> | |
| | Mr C Jones made a declaration of interest. Mr Jones' partner is a teacher at Beeston Rylands Junior school. | |
| | No other declarations of interest, either direct or indirect, for items of business on the agenda were made. | |
| PO/03/22 | <u>Minutes of the previous meeting</u> | |
| | The minutes of the meeting held on 19 th May 2022, having been circulated previously, were agreed by the chair and agreed as signed. | |

A Governor asked whether BRJS had received any feedback from Chilwell School regarding last year's Y6 cohort. Mrs Osborne had attended a meeting but the relevant person was not there. Mrs Turner had spoken to David Philips, Headteacher at Chilwell but nothing was mentioned so we assume all is well. Parents and children have spoken positively about the transition to Chilwell.

PO/04/22

Matters arising

There were no matters arising from the previous Pupil Outcome Committee meeting, but a couple from the last meeting of the Full Governing Body.

Mrs Turner confirmed that all staff have been asked to delete historic emails.

Mrs Osborne has been speaking to an ex-parent who is interested in joining the Governing Body, and has invited her to attend the next Full Governing Body meeting as an observer. She is seen to be a good candidate with a background in Health and Safety.

A Governor asked whether it is appropriate for someone to attend without first being elected to the governing body. Mrs Osborne will have a further discussion and arrange an initial chat with the Chair of Governors.

SO

PO/05/22

Attainment and Progress Data for all main groups**Statutory Data 2021/22**

Mrs Osborne provided detailed reports on the statutory data, where school attainment is compared against LA and National figures.

- The EYFS data is positive, with attainment above both LA and National figures. Mrs Barratt confirmed that she is very pleased with these results. She commented that this is an interesting cohort (current Y1) and children are either high or low with not much middle ground. The development of these children may have been affected by COVID lockdowns before they started school. There will be a lot of work to do before the Phonics Screening checks later in the year.
- The Phonics Screening Check for Y1 was above LA and National figures. The recheck in Y2 was also above, but the data for all Y2 pupils was below – this was in line with predictions and was mainly due to crossovers of SEND and DP children. The check was undertaken late, due to COVID, so it has not yet had time to translate into fluent reading for those that passed. This is something that BRJS and the Y3 teachers are very aware of and interventions are already in place.
- The KS1 results in Reading, Writing and Maths were all above the LA and National figures and were as predicted.

A governor asked whether there were any surprises in the TV data. Mrs Barratt responded that nothing stood out, and we are happy that the results were in line with predictions.

A governor commented that the data looks good, but the drop in KS1 results from 2018 to 2022 was bigger than the National drop. Mrs Barratt responded that this is reflective of that particular cohort where a core group of children struggled. The Little Wandle Phonics Scheme that has been introduced in school is excellent, but will take time to be embedded and translate into attainment figures.

- In the KS2 figures, the attainment for Grammar, Punctuation and Spelling was very positive and we achieved a high ranking in the local authority (24/249).
- The reading results are below LA and National. There were some errors made which have been reported, and we were able to remove some EAL children who joined very late in the year; this will improve the results by 4% but they will still be slightly below. This was a cohort specific issue.
- The maths results of 75% achieving the expected standard, and 27.1% achieving the higher standard were very pleasing.
- In writing, the results were also above LA and National figures in expected and higher standards.
- The combined Reading, Writing and Maths results for achievement of the expected standard were adversely affected by the reading data, but the reading results did not have the same impact on the higher standard, which look very positive.

A governor congratulated staff for these results, particularly in the current climate. **The governor commented** that there seems to be a pattern of white, British boys struggling. Mrs Osborne agreed and feels this is mainly cohort specific, although we are seeing a similar pattern emerging in Y3. Something to keep an eye on.

Assessment Data (current)

Mrs Osborne, Mrs Barratt and Mrs Turner provided a detailed commentary to support the data which had been circulated prior to the meeting.

- F1 has had an unsettled start to the year with children moving away and transferring to other schools and new children starting who have moved to the area, many of which are EAL with very little English.

The schools have been flagged by the LA as having a high percentage of EAL children and a meeting has been arranged with LA advisers to offer ideas and support. Mrs Barratt commented that we have 16 different languages at TV, with varying levels of English spoken by EAL children.

A governor suggested that this should be captured in the SEF with specific data about the percentages in school. The Headteachers agreed to take this forward.

HTs

- We are full in F2 with 50 children, 21 from our nursery and 29 from other providers. It is a very emotional cohort (lots of tears and a lack of resilience). Some of the parents seem over-protective and need a lot of attention. We have heard similar comments from other schools. Pupil Premium numbers are low at the moment.
- The Y1 cohort has 4 SEND children, 2 of which are also DP. This will need careful management
- Y2 is a successful year group with high numbers at expected levels. The DPs do a good job and the year group as a whole were less affected by COVID. The Phonics Screening score from Y1 is high.
- Y3 has a large crossover with DP and SEND children who are not performing. There is a lot of extra support going into this year group, TAs, ELSA, Little Wandle.

A governor commented that the DPs in Y3 will need to make accelerated progress and Mrs Osborne agreed.

- The Y4 cohort is also very unsettled with pupil numbers constantly changing. There are a low number of girls. There are children with emotional needs who are not ready to learn (from the Women's Refuge and a LAC previously known to us who has returned to this area)

A governor commented that it was useful to understand the context around the data. Mrs Turner advised that pupil turnover was greater in the last term than the whole of the last year. This has a knock on effect on the class structure and teaching, and also impacts greatly on the office staff.

A governor asked whether there is any additional funding available to support with higher numbers of EAL pupils. Another governor believes that Chilwell School have received funding to pay for additional staff support. Mrs Turner agreed to check.

CT

- In Y5, the good results in reading (both expected and higher standard) show that there is not a whole school issue.
- In Y6, specific targets have been set to move the DPs forward, along with a specific group of 3 or 4 boys who have additional needs. This will be closely monitored.

Governors thanked Mrs Osborne for putting together the data which must be a huge task, and commented that there is a lot to be happy about.

A governor asked whether we are confident that we have strategies in place to move forward those small groups of children highlighted in the data. Mrs Turner replied that there is a lot of really positive work going on in school, including additional tutoring and use of the Little Wandle Phonics scheme and we are confident that this will move these groups forward.

Mrs Barratt explained that the schools have adopted a change in focus with regards to reading. Parents fall into two groups, those that read with their children and those that don't and both schools have spent a lot of time in the past trying to engage the second group. The new approach is that all children are read with 3 times a week in school. This has the added benefit that children feel more confident reading at home because they have got used to a book in school, and this in turn gives parents more confidence.

Mrs Osborne commented that parents of older children tend to leave them to read on their own, which does not help with the child's comprehension.

A governor asked how Little Wandle helps children with EAL. Mr Harper and Mrs Turner feel it is an excellent resource which is really good for learning vocabulary.

PO/06/22

School Improvement Plan 2022-23 **Self-Evaluation Summary 2022-23**

Mrs Turner introduced the SIP and SEF which had been circulated prior to the meeting. The SLT had received training and advice from Wendy Wheldon which was invaluable. Putting the documents together had been a huge piece of work, but very much worth it as it has made them really know the schools.

The chair invited comments or questions from governors.

A governor asked whether OFSTED would look at the SEF – it is mainly an internal document but should be available for OFSTED to view.

A governor commented that the documents read really well and liked the fact they include items that are personal to each school.

Mr Harper feels that it is a really good reflection of what is happening in school. Mrs Turner agreed and said that all staff are on board with it and subject leaders are writing plans based on the SIP.

A governor asked whether CPOMS (online safeguarding package) has been implemented. Mrs Turner confirmed it has been set up at both schools – staff are still learning how to use it to its full capacity but it has already been a game changer.

A governor queried the reference in TV's SEF to the turnover of staff (5 out of 7 teachers changed). Mrs Barratt confirmed that some of this is due to the interim restructure where she and Mrs Turner are no longer teaching. Mrs Barratt will amend the SEF to make clear that this is partly due to the restructure of existing staff. **The governor asked** whether there was a link between the other staffing changes and the improvement in teaching – yes, this is correct.

JB

A governor asked about the issues with behaviour at lunchtimes at TV. Mrs Barratt explained that there are some very experienced, good midday supervisors, but also some that need support. A training package has been purchased and will be rolled out this term.

A governor asked whether the actions in the SIP correlate with areas of development in the SEF – yes, but the SEF has much more detail.

The SLT confirmed that the SIP will be continually updated and revised to keep on top of it.

PO/07/22

Quality of teaching and learning.

Mrs Turner advised governors that BRJS are due to have a Quality Assurance visit from the LA in readiness for the next OFSTED inspection. The first part of this is by Zoom, followed up by a visit to school on 23rd November to check the quality of teaching and learning in school. Staff are working very hard to be ready for this. Mrs Turner and Mrs Osborne have recently observed lots of positives with the teaching of English, along with a few discrepancies in lower school which are being addressed.

Mrs Barratt advised that TV have not had any formal observations yet but she has done lots of informal learning walks around school. The reading lead teacher has planned some observations of phonics teaching.

BRJS have also had informal learning walks.

There has been a staff meeting for subject leaders, looking at the key elements for improvement. Mr Harper commented that a huge amount of work was undertaken last year with the wider curriculum and this is helping to move subjects forward now.

A governor asked how feedback is communicated to staff – this is done verbally and by email.

PO/08/22 **Safeguarding**

Mrs Shepherd as Safeguarding Governor has done a monitoring visit for both schools which was very positive. The Single Central Record has been audited. CPOMS has been implemented and staff are getting used to it. The Safeguarding Policy has been updated.

PO/09/22 **Attendance**

The Attendance Monitoring Summary Report has been circulated to governors.

Holidays in term time are still an issue at BRJS, as well as 2 children who are refuse to come to school. Last academic year, we went to enforcement with a family which had a positive impact and is something we could consider again if there is no improvement.

At TV, it is not so much holidays, but lots of odd days here and there. There are a couple of children who are persistently late (after the register) and this impacts on the attendance figures.

Both schools are working closely with the relevant families.

A governor commented that COVID may still be affecting families, which is accepted.

PO/10/22 **Behaviour**

The behaviour policy has been completely rewritten and is now consistent across both schools, including identical school rules to follow.

There are very few changes for TV.

Mrs Turner explained in detail how the policy now works at BRJS, where they now use a similar 'Green, Amber and Red' system to the Infants so they have continuity when joining the Juniors. The BRJS system includes rewards based on enrichment activities, for which children's time is reduced if they haven't stayed on green by following the rules.

Both schools have introduced 'Afternoon Tea' where children who consistently follow the rules have cakes and a chat with the Headteacher. Mrs Turner and Mrs Barratt find this really positive and a useful way of finding out how the children feel about school and what they are learning.

Mrs Turner said that it is working really well and children and staff love it. She commented that she now sees children for positive reasons rather than negative as the behaviour is dealt with as soon as it happens.

Mr Harper commented that it is now easier to clearly identify the children who need help with their behaviour.

A governor stated that it was a positive piece of work and liked the federation approach, with continuity across both schools.

A governor commented that it seems to answer the issues from the Summer Term governor visit, where children felt it took too long to sort out behavioural issues.

PO/11/22 **Pupil voice**

TV – Lots of positive talk about afternoon tea. Children want to be included so are likely to follow the rules. Mrs Barratt is planning a Health and Safety audit with the School Council this half term.

BRJS – The children like the new behaviour policy and the impact this has on allowing them to learn. They love the themes in school (Romans/Horror) and learning new things in geography and RE. They have concerns about boys and girls getting changed together for PE.

PO/12/22 **Parent Questionnaire**

This was completed in the summer term and governors have already seen the results. There will be another questionnaire planned next year.

PO/13/22 **Governor monitoring visits**

The next Governor Visit Day is planned for Friday 2nd December. This will be work scrutiny and SLT will think about a focus. Mrs Turner will ask who is available at the Full Governing Body meeting.

A governor suggested that governors could be included in Afternoon Tea that week.

CT

PO/14/22 **Policies to be recommended for ratification:**

- a. Annual review of the Child Protection and Safeguarding Policy
- b. Annual review of the Looked After Children Policy
- c. Annual review of the Child on Child Abuse Policy
- d. Annual review of the Policy and Procedures for all Visitors
- e. Annual review of the Procedure for Completing the Single Central Record
- f. Annual review of the Procedure for Checking Evidence for DBS Checks
- g. Annual review of the Staff Employee Code of Conduct
- h. Annual review of the Online Safety Policy
- i. Annual review of the ICT and Internet Use Policy
- j. Annual review of the Use of Force (Physical Intervention) Policy
- k. Annual review of the Acceptable Use (safety) agreement
- l. Annual review of the Pupil Discipline and Behaviour Policy
- m. Annual review of the Anti-bullying Policy (+ school council version)
- n. Annual review of the Use of Pupil Images Policy
- o. Annual review of the Collective Worship Policy
- p. Annual review of the Teaching and Learning Policy (BRJS and TV)
- q. Annual Review of the Remote Education Policy
- r. Annual review of the Curriculum Planning Policy (BRJS and TV)
- s. Annual review of the Assessment for Learning Policy
- t. Annual review of the Marking and Feedback Policy (BRJS and TV)
- u. Annual review of the Marking and Feedback Policy (BRJS and TV)
- v. Annual review of the SEN Policy (BRJS and TV)
- w. Annual review of the EAL Policy
- x. Annual review of the Single Equality Policy
- y. Annual review of the Dealing with Prejudiced Based Incidents Policy
- z. Annual review of the Homework Policy
- aa. Annual review of the Food Policy

Mrs Turner advised that the Anti-Bullying Policy also has a child-friendly version to be shared with new starters at BRJS.

A governor asked whether the requirement in the Single Equality Policy for governors to 'Publish data and publish equality objectives' was covered by the usual entry in the annual Governor Newsletter. Mrs Turner will check with Governor Services.

CT

The Assessment for Learning Policy, EAL Policy and Teaching and Learning Policy will be moved to the Spring meeting of the Pupil Outcomes Committee.

All of the remaining policies listed were reviewed and agreed and can be passed for ratification at full governors.

PO/15/22 Confidentiality of business

It was

resolved

that all papers and reports be made available as necessary

PO/16/22 Date and purpose of next meeting

The Pupil Outcomes Committee agreed the following date for the next meeting:-

Thursday 23rd February 2023 at 5.30pm

The meeting closed at 7.26pm.

Signed .

.....(chair).....Date
