

MINUTES OF MEETING



Name of organisation Trent-Rylands Federation
Trent Vale Infant and Nursery School *and* Beeston Rylands Junior School

Meeting title: Pupils Outcome Committee

Date and time: Thursday 19th May 2022

Location: Virtual – Zoom

Membership

'A' denotes absence

A	Mr A McPherson (Chair)
	Mr J Harper
	Mr C Jones
	Mrs L Shepherd
	Mrs K Naylor
	Mrs D Bagueley
	Mrs C Turner (Co-Headteacher)
	Mrs J Barrett (Co-Headteacher)
	Mrs S Osborne (Co-Headteacher)
a	Mr J Wynn
A	Ms K Foyle

In attendance Minute Clerk: Mrs R Beech

- | | Action |
|---|---------------|
| <p>PO/38/21 <u>Apologies for absence</u></p> <p>Apologies for absence were received from:
J Harper – personal reasons
J Wynn – work commitments
K Foyle – Holiday</p> <p>The committee agreed to accept these apologies.</p> | |
| <p>PO/39/21 <u>Declaration of interest</u></p> <p>Mr C Jones made a declaration of interest. Mr Jones partner is a teacher at Beeston Rylands Junior school.
Mrs S Shepherd made a declaration of interest. Mrs Shepherd's sister is a teacher at Trent Vale Infant and Nursery School.
Mrs C Turner, Mrs S Osborne and Mrs J Barratt made declarations of interests as co-head teachers.
No other declarations of interest, either direct or indirect, for items of business on the agenda were made.</p> | |
| <p>PO/40/21 <u>Interim staffing structure</u></p> <ul style="list-style-type: none">• The head teachers outlined interim plans for SLT structure 2022-23: | |

1 x HT at TV – J Barratt
 1 x HT at BRJS – C Turner
 1x Deputy Head across the Federation – S Osborne.

- The head teachers explained how this structure took full advantage of each individual's strength and expertise.
- The structure had been approved by HR.
- The structure fell within budget and offered value for money across the federation.

This set up would give TV a small surplus for 3 years. BRJS would be in surplus until 2024-25 when the small cohort (current Y3) would impact resulting in a deficit for 2 years after which time it is forecast there would be a return to surplus.

A governor challenged the description of deputy head.
It enables Mrs Osborne to maximise her expertise across both schools e.g. in pupil premium funding.

A governor asked for clarification on the support structure below the SLT
Other staff were being 'skilled up' in order to support the SLT. This process had been under way for some time already.

A governor asked whether there was a time parameter for the suggested new structure.
After some discussion, it was agreed that the new structure would be reviewed in 1 year.

The chair asked for any further questions or comments.

Mrs Osborne asked that communication of the new structure to staff and parents reflect the fact that her new role is not a demotion, but that all 3 heads have come up with a structure that best suits their skills and wishes.
 The committee members agreed that it was important to do so.

Mrs Osborne, Mrs Turner and Mrs Barratt temporarily left the meeting.

The chair asked for comments.

Comments from the governors reflected favourably on the reasons the heads had given for their suggested structure.

The committee voted unanimously to proceed with the new SLT and support structure.

Mrs Osborne, Mrs Turner and Mrs Barratt re-joined the meeting and thanked the committee for accepting their proposal.

PO/41/21

The process of appointing a full time teacher was currently underway at TV to replace staff that were leaving. The head teachers requested a second appointment be made to facilitate the restructuring and to enable F2 and Y1 be kept separate as they felt the mixed F2/Y1 class was not working.
 Wendy Wheldon had agreed.

A governor asked if it was financially viable.
The budget had accounted for the appointment of a second teacher in line with natural staff losses and restructuring of SLT.

The committee voted unanimously in favour of appointing 2 teachers.

Lisa Sharples and Sam Williams left the meeting

PO/42/21

Minutes of the previous meeting

The minutes of the meeting held on 24th February 2022, having been circulated previously, were agreed by the chair and agreed as signed, due to social distancing.

PO/43/21

Matters arising

- a) Parent questionnaire – see point **PO/53/21**
- b) Flexi schooling policy update – completed
- c) Think children sessions – now 5 at BRJS. 4/5 are DP. PP covering the cost of £170/pupil/term
- d) Attendance – detailed info to be deferred to the head teacher's report and presented at Full Gobs due to the complex nature of attendance due to the pandemic.
- e) Anti-social behaviour in the local area – see point **PO/51/21**
- f) Swearing in the playground – the children had been spoken to in assembly about this.

PO/44/21

March 2022 Attainment and Progress Data for all main groups;

F2

- Currently 58% of children at ARE in all areas and on track for a good Level of Development
- There is only 1 DP 14% child ARE in all areas and on track for GLD
- Girls are performing better than boys in all areas.
- Children are performing well in PRIME areas Communication & Language (CAL), Personal, social and emotional development (PSED) and Physical development (PD).
- Writing is the weakest area with only 66%.

Y1

- Attainment for all pupils is above the 2019 KS1 national averages in all areas for EXS.
- DP children are performing above the 2019 KS1 averages with all children EXS.
- Attainment is below in all areas for GD.
- Boys are attaining slightly higher than girls in all areas.

Y2

- Overall attainment is below 2019 KS1 national averages for EXS for the entire cohort including DPs.
- Attainment for boys at GD is broadly in line or greater with national.
- Boys are attaining higher in all areas at both the expected standard and greater depth than girls.
- DPs remain the lowest attaining group. EXTRA SCHOOL LED TUTORING IS BEING USED to support identified Yr2 Children.
- This was a 'tricky' cohort, their KS1 education has been seriously disrupted by the pandemic.

A governor asked if this was a general trend, were other schools finding similar issues and results?

A staff member had been to a moderation meeting where teachers at other schools felt that their data would be lower than they would normally expect.

A governor asked for clarification: Attainment for Year 2 was not 'good' but progress was 'great'.

Since March attainment had improved greatly.

A governor challenged whether good progress was enough as the children were behind. Do we need to be looking for accelerated progress?

Yes, accelerated progress was needed and was the target for many.

A governor asked how this was to be achieved

Tutoring, reading volunteers, targeting interventions, little wandl reading and more to come.

PO/45/21

Y 3

Overall attainment continues to be broadly in line with 2019 KS2 national averages for the expected standard in Reading and Maths and now in Writing.

- Overall attainment at Greater Depths is in line for Reading but lower in Writing and Maths.
- Attainment at expected for DPs Reading and Maths is broadly in line with 2019 national expectations, lower in writing. They are lower for greater depth .
- DPs remain the lowest attaining group for Maths and Writing but not reading (girls fractionally lower)at Expected Standards.
- Boys are attaining higher than girls in Maths and Writing at greater depth. Girls and boys are performing similarly in all other areas.

Y 4

- Overall attainment is above for Reading and Maths and inline for Writing with 2019 KS2 national averages for the expected standard.
- Overall attainment at Greater Depths is in line for Reading but lower in Writing and Maths.
- Attainment for DPs is broadly in line with 2019 national expectations for Maths and Reading but below in Writing and at all subjects at Greater Depth
- DPs remain the lowest attaining group for all areas at Expected Standards and Greater Depth.
- Boys are attaining higher than girls in most areas except GD Reading.

Year 4 will take their multiplication tables check within the 3-week period from Monday 6th June.

Y 5

- Overall attainment continues to be broadly in line with or greater than 2019 KS2 national averages for the Expected Standard in Reading and Maths but lower in Writing.
- Overall attainment continues to be broadly in line with or greater than 2019 KS2 national averages at Greater Depth in all areas
- Attainment for DPs is below 2019 national expectations for all subjects except Writing GD
- DPs remain the lowest attaining group for all areas at Expected Standards and Greater Depth except Writing GD
- Girls are performing equally or better than boys in all areas at Expected and GD

Y 6

- Overall attainment continues to be broadly in line with 2019 KS2 national averages for the expected standard in Reading but lower in all other areas
- Attainment for DPs is below 2019 national expectations for all subjects
- DPs remain the lowest attaining group for all areas except Maths at Expected Standards
- Girls are generally performing lower than boys in all areas at EXS but attaining higher at Greater Depth.

Mental health had a big impact on performance. Lots of work had been put into this, as well as filling gaps in learning that were a result of lack of pupil engagement during school closures.

A governor commented that anxiety was a big factor in preparing for tests and so resources focused onto the children's mental health was time well spent.

The chair thanked all the staff and congratulated the pupils on all the hard work they had put into their SATs.

A governor informed the committee that the Local Authority Moderator for SATs had made a visit on Tuesday of test week.

Mrs Osborne gave the committee an outline of the visit. The school had 'passed' with flying colours and had been issued with the relevant certification.

The chair of Governors congratulated the staff, particularly Mrs Osborne for taking the lead, for their vigilance in following procedures.

The chair asked if there were any other comments before proceeding.

A governor commented on how thorough the reporting had been and thanked all the staff who had been involved in gathering, preparing and reporting the data.

PO/46/21

IMPROVING EDUCATIONAL OPPORTUNITIES FOR ALL STRATEGY (Pupil Premium Strategy and Catch-Up Funding Plan)

Documents had been made available to the committee on Governor Hub.

A new document would need to be created now that the budget planning was complete.

School Improvement Plan 2021-22

Priority 1 – Quality of Education

PO/47/21

Training and resources for the new phonics scheme were now complete/ready. Teaching had started at TV. Discussion was currently under way about monitoring/improving teaching.

A new reading scheme was now in 'full swing' with books being sent home with children (the majority of which were being returned) There was to be a presentation on the new website and a phonics evening was planned for September.

The pond had been 'revamped' and was now an excellent, useable outdoor resource for the schools.

Forest schools had flourished this year and would be extended next year using Sports Funding.

The patio area continued to be developed.

Priority 2 – Quality of Education

Already covered at length

Priority 3 – Quality of Education and Leadership and Management

- TV focused on the implementation Little Wandle reading
- BRJS subject leaders began to actively monitor their subjects.
- Monitoring has been done through pupil interviews, book scrutiny and cross checking that the teaching and learning matched the long and medium term planning.
- Some subject leaders made contact with colleagues amongst family of schools and have looked at ways to share best practice.
- Summer term - both schools now firmly focused on the wider curriculum.
- BRJS staff have shared their monitoring activities with TV staff
- Federation wide structure now in place to share our findings with staff.

- Subject leaders have now been tasked with: producing the impact statement for their area; researching OFSTED Deep Dive questions and conducting pupil interviews and the collecting of data on attainment in their subject.
- Also booked Wendy Wheldon to complete a mock Deep Dive into Maths, early reading and one other subject area, yet to be decided upon.

PO/48/21

Quality of teaching and learning.

Documents previously made available to the committee on Governor Hub.

a) Lesson observations and summaries – these were very positive but there were always things to work on.

b) Work scrutiny summaries – These had been completed in all areas

A governor commented that they were a teacher at another school and had found the process extremely useful for both schools.

A governor commented that as a non-teacher the work scrutiny gave an excellent insight into the range of knowledge within the curriculum, the range of tasks used for learning, and the range of quality of work across the age groups.

A governor asked whether there was too much detail in the reports?

The reports were an amalgamation of different documents provided by different staff and the detail reflected their thoroughness.

PO/49/21

Safeguarding

This was all up to date.

A governor commented on the encyclopaedic knowledge staff have of children on the safeguarding register and how he felt that ensured these children were safe and their needs well met.

Safeguarding action plan – FGM training complete, e safety training complete, LAC training complete, neglect strategy toolkit shared, KCSIE inset day reading and quiz complete. Full staff safeguarding training via zoom 13th July, assemblies partly planned by JB and CT, Alistair trying to attend safeguarding termly meeting but difficult with x3 work patterns.

PO/50/21

ATTENDANCE

The spring term had seen a much higher rate of Covid related absence but this was short lived and attendance has now returned to a level we would normally expect.

We are seeing an increase in the number of 'holiday requests', but on the whole parents are trying to keep to school holidays with a few extra days tagged on.

Lengthier requests are being dealt with on a one to one basis and referred to Early Help if deemed necessary.

School day – the government white paper has specified the school week should be at least 32.5 hours long.

Having reviewed teaching times it has been deemed necessary to extend the school day at TV by 10 minutes.

There will be a consultation with parents regarding the change which it is hoped will start in September.

PO/51/21

BEHAVIOUR

At TV behaviour had been generally good.

There had been one racist incident where procedures had been followed according to policy.

BRJS – children now all mixing together following removal of restrictions so there had inevitably been some teething pains.

Antisocial behaviour outside the school was ongoing. This was impacting relationship sat school, which inevitably takes up time and resources. Children are mixing more out of school since the removal of restrictions, and the lighter nights meant that they were 'staying out' later.

A governor asked if this was general 'bad behaviour' or if there was need for outside agencies.

Mrs Turner had followed up many incidents PCSOs were involved and have engaged with the school in a positive way. They were monitoring the local parks and would continue to do so during half term break.

Inevitably parents need to monitor their children's location and behaviour.

Incidents involve a very small minority of pupils .

Some parents are contacting school regarding incidents at the parks or shops as a 'heads up' as they realise it will spill into school, but are not looking to school to intervene.

A governor suggested that Kate Foale be made aware as a local councillor.

Pupil voice

PO/52/21

School council continues to be an excellent method of gathering the children's opinions and ideas.

TV – The children would like to be able to use the school field more. They would like to be able to use it after school, like they did pre-pandemic

BRJS – As previously requested by pupils, more large play equipment is to be purchased and installed on the playground.

PO/53/21

Parent Questionnaire

Response to the questionnaire at both schools had been positive with 100% of respondents saying they would recommend the schools to other parents.

There was much praise for staff, particularly reflecting on the challenges of the pandemic. Many parents felt that staff built good relationships with the children in their care and understood the parents too.

The vast majority of parents said that their children felt happy and safe at school. The majority also said they understood how their child was progressing.

All parents who identified their children as SEN felt that their child's needs were being met.

The main areas of concern were regarding communication of topics studied, access to the school grounds after school/ability to view children's work now that Covid restrictions had been lifted and parents evenings being by phone.

A detailed report had been provided which could now be analysed and thought put into which issues could/should be resolved and how.

PO/54/21

Governor monitoring visits – what and how?

Mrs Turner will email Governors with date.
Focus to be 'Pupil Voice'

A governor challenged suggesting that SEND and the 'lower 20%' had been mentioned in previous meetings.

It was agreed that these topics be possible focus for future visits, or could be included in this visit if sufficient Governors were available to participate.

PO/55/21 **Staffing structure** – see PO/40/21

Policies to be recommended for ratification:

- PO/56/21**
- a. Review of the Transition Policy
 - b. Review of the Confidentiality Policy
 - c. Review of the Class Organisation Policy
 - d. Review of the Attendance Policy
 - e. Review of the Bereavement Policy

All of the above policies where reviews and updates were complete were agreed and passed for ratification at full governors.

PO/57/21 **Any other business**

Mr Jones informed the committee that the Big Sleep Out had raised over £6000 for the homeless charity Framework. The school had been invited to The Charities awards night as one of their biggest fundraisers.

The committee thanked all the staff involved in organising the event, and particularly Mrs Fox as the organiser.

PO/58/21 **Confidentiality of business**

It was

resolved

that all points regarding the new staffing structure be deemed as confidential until Thursday 16/05/22

PO/59/21 **Date and purpose of next meeting:-**

To be discussed at Full Govs

The meeting closed at 7.27 pm.

Signed(chair).....Date
